

**FUNERAL DIRECTORS EXAMINING BOARD
MINUTES
MAY 11, 2010**

PRESENT: J.C. Frazier, Michele Moore, Rosalie Murphy, David Olsen, Pat Thornton and Connie Ryan

STAFF PRESENT: Angela Arrington, Bureau Director; Yolanda McGowan, Legal Counsel; Michelle Solem, Bureau Assistant; other Department staff were present during portions of meeting

CALL TO ORDER

David Olsen, Chair, called the meeting to order at 9:39 a.m. A quorum of six (6) members was present.

AGENDA

Corrections

- Item E should read 09 FDR 015

MOTION: Connie Ryan moved, seconded by Pat Thornton, to adopt the Agenda as corrected. Motion carried unanimously.

APPROVAL OF MINUTES (FEBRUARY 23, 2010)

MOTION: Rosalie Murphy moved, seconded by J.C. Frazier, to approve the Minutes of February 23, 2010, as published. Motion carried unanimously.

Welcome and Introduction of Public Attendees

The Board introduced themselves and invited introductions of public attendees.

**ADMINISTRATIVE REPORT
ANGELA ARRINGTON, BUREAU DIRECTOR**

Angela Arrington introduced herself as the new bureau director for the Board. She also announced that Yolanda McGowan has transitioned into the position of Board Legal Counsel. She provided an update on the Department and staffing changes that have occurred since the last meeting. She reviewed the policy that the Department will be using for agenda items received after the agenda due date. The Department introduced and provided a demonstration of the new "Live Meeting" technology. She also noted that the Department is reinstating the Regulatory Digest and asked if the Board would be interested in reinstating the Regulatory Digest. The Board asked that they once again receive case status reports with their agenda packets. It was the consensus of the Board that they reinstate the regulatory digest. Michele Moore suggested that, as part of the renewal process, licensees are asked if they would like to receive the digest as an e-mail in addition to having it available on the web-site.

**PRESENTATION OF PROPOSED STIPULATIONS, INCLUDING ANY RECEIVED
AFTER PRINTING OF THE AGENDA, BY DIVISION OF ENFORCEMENT**

**JEFFREY VAN CALLIGAN
08 FDR 013**

Theodore Nehring presented the Proposed Stipulation, Final Decision and Order in the matter of Jeffrey Van Calligan (08 FDR 013). Deliberation will be in closed session.

**TERRY L. LANGENBERG
08 FDR 026**

Cortney Keo presented the Proposed Stipulation, Final Decision and Order in the matter of Terry L. Langenberg (08 FDR 026). Deliberation will be in closed session.

LEGISLATION/ADMINISTRATIVE RULES

Discussion of Proposed Legislation AB 932/SB 338

Yolanda McGowan indicated that this legislation has passed the legislature and is pending Governor Doyle's signature. This increases the amount that can be spent in indigent burials from \$3500 to \$4500 for funeral directors but leave the cap at \$3500 for cemeteries. David Olson, J. C. Frazier and Connie Ryan all lobbied for passage of this legislation as private individuals and business owners and not on behalf of the Board.

EDUCATION AND EXAMINATION

None.

PRACTICE ISSUES

Review and Discuss WFDA Proposal Related to Ethics

This item was tabled until the next meeting.

TRAVEL

Report Related to 106th Annual ACCFA

Michele Moore reported on her trip. She reported that the first days are not for our members but for the Board of Directors of the ACCFA. She found the conference very beneficial.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

Angela Arrington noted that she had received information about "Green Burials" also known as "Natural Burials" where bodies are buried without a casket and without being embalmed.

BOARD MEMBER ACTIVITY

The members of the Board provided updates regarding activities in which they have participated since the last meeting.

PUBLIC COMMENTS

None.

CLOSED SESSION

MOTION: J. C. Frazier moved, seconded by Michele Moore, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats. Roll Call Vote: J.C. Frazier-yes; Michele Moore-yes; Pat Thornton – yes; Rosalie Murphy-yes; David Olsen-yes; Connie Ryan-yes. Motion carried unanimously. Angela Arrington excused herself from the meeting at this time.

Open Session recessed at 11:03 a.m.

RECONVENE TO OPEN SESSION

MOTION J.C. Frazier moved, seconded by Michele Moore, to reconvene into Open Session at 12:41 p.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

APPLICATION REVIEW OR ANY SUBMITTED AFTER PRINTING OF AGENDA

None.

DELIBERATION ON CASE CLOSINGS, CITATIONS AND ANY RECEIVED AFTER PRINTING OF AGENDA

09 FDS 012

MOTION: Pat Thornton moved, seconded by Connie Ryan, to close case 09 FDR 012 for prosecutorial discretion (P2). Motion carried unanimously.

09 FDR 015

MOTION: Rosalie Murphy moved, seconded by Michele Moore, to close case 09 FDR 015 for Insufficient Evidence. Motion Carried unanimously.

**DELIBERATION ON PROPOSED DECISIONS INCLUDING
ANY SIGNED AFTER PRINTING OF AGENDA**

**JEFFREY VAN CALLIGAN
08 FDR 013**

MOTION: Michele Moore moved, seconded by Connie Ryan, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Jeffrey Van Calligan (08 FDR 013). Motion carried unanimously.

**TERRY L. LANGENBERG
08 FDR 026**

MOTION: Connie Ryan moved, seconded by Pat Thornton, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Terry L. Langenberg (08 FDR 026). Motion carried unanimously.

DELIBERATION ON ANY APPLICATIONS

MOTION: Michele Moore moved, seconded by Rosalie Murphy, to grant an apprentice permit to Tiffany Hocken and request that the applicant and sponsor appear in person at the next meeting of the Funeral Director Examining Board. Connie Ryan opposed. Motion carried.

**DELIBERATION ON PROPOSED ADMINISTRATIVE WARNINGS
OR ANY SIGNED AFTER PRINTING OF AGENDA**

None.

EXAMINATION ISSUES

None

CONSULTING WITH LEGAL COUNSEL

DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings

Signatures were collected for all required documentation.

David Olsen thanked J.C. Frazier and Connie Ryan for their service to the Board.

ADJOURNMENT

MOTION: Michele Moore moved, seconded by Rosalie Murphy, to adjourn the meeting at 12:51 p.m. Motion carried unanimously.